

# CREDIT APPLICATION FORM

## SALE



12 Lagana Place Wetherill Park NSW 2164

Ph: 1300 677 223 ABN: 73 109 955 606

PLEASE ENSURE ALL PAGES ARE COMPLETED AND RETURNED TO:

[accounts@mrscaffold.com.au](mailto:accounts@mrscaffold.com.au)

Date: \_\_\_\_\_

ABN: \_\_\_\_\_

NAME OF APPLICANT: (Principal Contact) \_\_\_\_\_

TRADING AS: \_\_\_\_\_

PLEASE TICK: PTY LTD  PARTNERSHIP  SOLE TRADER  OTHER \_\_\_\_\_

ADDRESS - PRINCIPAL PLACE OF BUSINESS: \_\_\_\_\_

ADDRESS - REGISTERED OFFICE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

MOBILE: \_\_\_\_\_

ACCOUNTS EMAIL: \_\_\_\_\_

MAIN CONTACT EMAIL: \_\_\_\_\_

TRADING UNDER CURRENT NAME FOR \_\_\_\_\_ YEARS

UNDER CURRENT MANAGEMENT FOR \_\_\_\_\_ YEARS

PAYMENT TERM REQUESTED: \_\_\_\_\_

CREDIT LIMIT REQUESTED: \_\_\_\_\_

**BANK ACCOUNT DETAILS:**

BANK: \_\_\_\_\_

BRANCH: \_\_\_\_\_

BSB: \_\_\_\_\_

ACCOUNT NO: \_\_\_\_\_

**CREDIT CARD DETAILS:**

NAME ON CARD: \_\_\_\_\_

CREDIT CARD NO: \_\_\_\_\_

EXPIRY DATE: \_\_\_\_\_

CCV: \_\_\_\_\_

office use only:

Processed by: _____  Date: _____	Approved by: _____  Date: _____	Finalised by: MYOB <input type="checkbox"/> Confirmed <input type="checkbox"/> Scanned <input type="checkbox"/> Register updated <input type="checkbox"/> Date: _____
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Primary User

General Manager

I:\ISO Management\Accounts\Credit Application Form Sales\Credit Application Form Sales.doc

**CONTROLLED DOCUMENT**

Not to be altered without approval

**TRADE REFERENCES:**

1. NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_

office use only: \_\_\_\_\_

2. NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_

office use only: \_\_\_\_\_

**Consumer Credit Report Consent**

**1. Agreement that Mr Scaffold Pty Ltd may seek consumer credit information  
(Section 18K (1) 9b), Privacy Act 1988)**

If Mr Scaffold Pty Ltd considers it relevant to assessing my/put application for commercial credit, I /we agree to Mr Scaffold Pty Ltd obtaining from a credit reporting agency a credit report containing personal credit information about me/us in relation to commercial credit provided by Mr Scaffold Pty Ltd.

**2. Exchanging information with other credit providers  
(Section 18N (1)(b), Privacy Act 1988)**

I/we agree to Mr Scaffold Pty Ltd obtaining personal information about me/us from other credit providers, whose names I/we may have provided for Mr Scaffold Pty Ltd or that may be named in a credit report, for the purpose of assessing my/our application for commercial credit made to Mr Scaffold Pty Ltd.

**3. Agreement to a credit provider being given a consumer credit report to collect overdue payment on commercial credit (Section 18K 1(h) Privacy Act 1988)**

I/we agree that Mr Scaffold Pty Ltd may obtain a consumer credit report about me/us from a credit reporting agency for the purpose of collecting overdue payments relating to commercial credit owed by me/us.

NAME: (please print) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME: (please print) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**TERMS AND CONDITIONS OF TRADE**

These conditions of trade will apply to the contract of the supply of scaffold (goods, hire, labour) between Mr Scaffold Pty Ltd and purchaser of the goods hereinafter referred to as the 'buyer' and shall not be excluded or amended in any way without the prior written approval of Mr Scaffold Pty Ltd.

**1) CREDIT FACILITY**

- a) The buyer authorises Mr Scaffold Pty Ltd to make all enquiries relevant in assessing the buyer's application for commercial credit from the Trade Referees listed in this for and from a credit reporting agency. The buyer authorises these sources to disclose to Mr Scaffold Pty Ltd any information concerning the buyer which is within their possession and requested by Mr Scaffold Pty Ltd.
- b) Subject to satisfactory references, a credit account may be opened in the name of the buyer. However, in the event a credit account cannot be opened, Mr Scaffold Pty Ltd will require payment in full at or before the time of delivery.
- c) Payment of credit accounts will be due as per terms on credit account approval correspondence; otherwise as per requested terms on the original credit application. Credit facilities may be withdrawn on overdue accounts and on non-trading accounts.
- d) In the event that payment for goods and services is not paid and it is necessary to engage a mercantile agent to recover costs the Company/partnership and the guarantors hereby acknowledge that in addition to payment for goods and services they will also be responsible for the reasonable collection costs incurred by the company in recovery of monies due.
- e) Parties agree that services of notice can be effected by email and the date of service will be the date of transmission.

**2) DELIVERY**

Mr Scaffold Pty Ltd will use its best endeavours to deliver the goods within the delivery window specified by the buyer. However, should there be a delay beyond the reasonable control of Mr Scaffold Pty Ltd then any loss incurred shall not be the liability of Mr Scaffold Pty Ltd

**3) RETENTION OF TITLE APPLIES**

Ownership of the materials, equipment or otherwise supplied by Mr Scaffold Pty Ltd will only be transferred to the purchaser when the purchasing company has paid for those goods in full. Full free access and assistance will be granted to Mr Scaffold Pty Ltd and its agents to recover such goods not paid for, whether branded or not, with copies of goods invoices as being adequate description of goods that may be recovered. Customer access as such will be granted upon request by Mr Scaffold Pty Ltd or its agents

**4) CLAIMS**

Claims in respect of defective goods must be notified within five business days of delivery and the goods should be returned by any method as advised by Mr Scaffold Pty Ltd.

**5) ORDER CANCELLATION**

Cancellation of orders will not be accepted after 10 business days from the date of order.

**6) CHANGES IN STRUCTURE OF BUSINESS**

The buyer shall notify Mr Scaffold Pty Ltd by registered mail of any change in the structure or ownership of the business or change of address, within 10 business days of such change occurring. Unless such changes are informed by mail and email, the buyer will indemnify Mr Scaffold Pty Ltd for any loss incurred due to these changes.

**JURISDICTION**

This contract shall be governed by the laws of the State of New South Wales and the parties hereby submit to the jurisdiction of the courts of New South Wales

I / We \_\_\_\_\_

[PRINT NAME/S]

On behalf of: \_\_\_\_\_

[IF SIGNING ON BEHALF OF COMPANY, INSERT COMPANY NAME]

Accept the above Terms and Conditions.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**GUARANTEE**

[Where the buyer is a company, personal guarantees by the directors are required]

I / We \_\_\_\_\_

Being the Company Directors of \_\_\_\_\_

In consideration of granting credit: hereby jointly and severally guarantee the payment of all sums owing by the company together with any costs of enforcement and it is hereby agreed that this guarantee will be a continuing one and that our liability hereunder will not be affected by any indulgence shown by Mr Scaffold Pty Ltd

**Dated this** \_\_\_\_\_

**Signed by the said** \_\_\_\_\_

[PRINT NAME]

\_\_\_\_\_  
[SIGNATURE]

\_\_\_\_\_  
[DATE OF BIRTH]

\_\_\_\_\_  
[PRINT NAME]

\_\_\_\_\_  
[SIGNATURE]

\_\_\_\_\_  
[DATE OF BIRTH]