



IMPORTANT – PLEASE READ THE FOLLOWING INFORMATION, BEFORE YOU SIGN AND RETURN YOUR ‘MR SCAFFOLD’ QUOTE/ORDER SHEET

1) Pre-Commencement

- a. Provided quotes are for works carried out during the hours of 7:00am to 3:30pm, Monday to Friday – unless expressed otherwise
- b. Any cancellations or postponements required to a scheduled job **MUST** be communicated to our Hire Controller on (02) 9725 5217 no later than 24 business hours before the scheduled activity – **CHARGES MAY OTHERWISE APPLY FOR NOTICE OF CHANGE LESS THAN 24 BUSINESS HOURS – NORMALLY 50% OF ERECTION FEE (\$500.00 MINIMUM CHARGE).**
- c. Platforms exceeding 4mtr’s in height are required to be installed & dismantled by qualified Scaffolders as per Work Cover requirements
- d. Any works carried out within 4mtrs of **POWERLINES** must be covered and tagged before any scaffolding work can commence
- e. Scaffold towers may require fixing to the building structure via Dynabolts – All care is taken, but no responsibility shall be accepted by Mr Scaffold for any incidental damage arising from the use or removal of such fixing agents

2) During Works

- a. **WAITING TIME** charges of \$1 per man / per minute may apply when our teams are delayed
- b. All scaffolding remains ‘**ON HIRE**’ until such time as an ‘**OFF HIRE**’ docket number is obtained by the customer **WITH NO EXCEPTIONS** – It is the customers responsibility to obtain this number by simply calling (02) 9725 5217 and advising Mr Scaffold’s Hire Controller
- c. **WITHOUT PRIOR NOTICE** - A Representative of Mr Scaffold will attend site to check & re-sign off on any erected scaffolding on a monthly basis – at a cost to the customer of \$70.00 + GST
- d. No dismantle works will be scheduled until after an ‘**OFF HIRE**’ docket number has been obtained by the customer

3) Accounts Related

- a. When held on file, credit cards will be processed for progressive claims for active jobs on hire on a weekly basis – Respective tax invoices will be provided by the accounts department
- b. Security Deposits will be held until the Hire is complete. The specific amount will be advised on your quote/order
- c. Purchase Orders may be altered during the project life as agreed to between Mr Scaffold and the Customer – should the scope of works change
- d. All items remain the property of Mr Scaffold until invoices are paid in full
- e. Tax Invoices are a payment claim pursuant to the **Building & Construction Industry Security of Payments ACT**
- f. Any legal fees and commissions arising from the collection process of otherwise unpaid overdue accounts are payable by the debtor

Note: This document DOES NOT reflect our full ‘CONDITIONS OF HIRE’ – To view the completed Terms and Conditions, please ask us to e-mail or fax you a PDF version. You may also refer to the back of your ‘Delivery / Pickup Docket’ for this information